

## Calm and orderly start

- Our teachers are ready at the door to greet us with a smile.
- We sanitise our hands as our teachers welcome us in and check uniform.
- We enter the room calmly, sensibly and respectfully. We stand behind chairs before being asked to sit down by our teacher.

## Ready to learn environment

- Our student planners are out and open on the page for the correct week.
- Our correct equipment (see PROUD) is placed on the table. Our coats are off and on backs of chairs, our bags are on the floor.
- We begin our starter activity and we are immediately engaged – there is no lost learning time.
- Our teachers tackle lateness to lessons and deal with this by following the whole school policy.

## Safe learning environment

- Our teachers accurately take the register within the first five minutes of the lesson and reports any anomalies.
- We use the toilets during break and lunchtime only.

## Calm and focussed exit

- Our classrooms are left tidy, litter is in the bin and equipment and resources have been put away.
- We stand in silence behind our chairs. Teachers check the classrooms before dismissing us. We leave in a calm and orderly fashion and on time. We sanitise our hands upon exit.

## P PREPARED

- I have all of my equipment; my pens (black, purple and green), pencil, ruler, scientific calculator, reading book, knowledge organiser, planner, rubber, glue stick, whiteboard pen and highlighter.

## R RULE OFF

- I rule off after every lesson and use all space in my book.
- I use a ruler to cross out mistakes.

## O ORGANISED

- I keep my handwriting neat, my book tidy and I organise the learning in my book. I stick worksheets in during the lesson.
- I draw in pencil and I write in pen. I self-assess in green and improve my work in purple.

## U UNDERLINE

- I write down, and underline with a ruler, all dates and titles.

## D DEDICATED

- I dedicate time and effort to completing all work set to the best of my ability.