



Y6 Transition Booklet Support for Learning Team Ecclesfield School

Welcome to Ecclesfield School

This booklet has been designed with you in mind. We hope that you find it useful.

On your first day you will go to Lady Mabel Hall (pictured below)



When you arrive at the car park, you will see where you need to go –

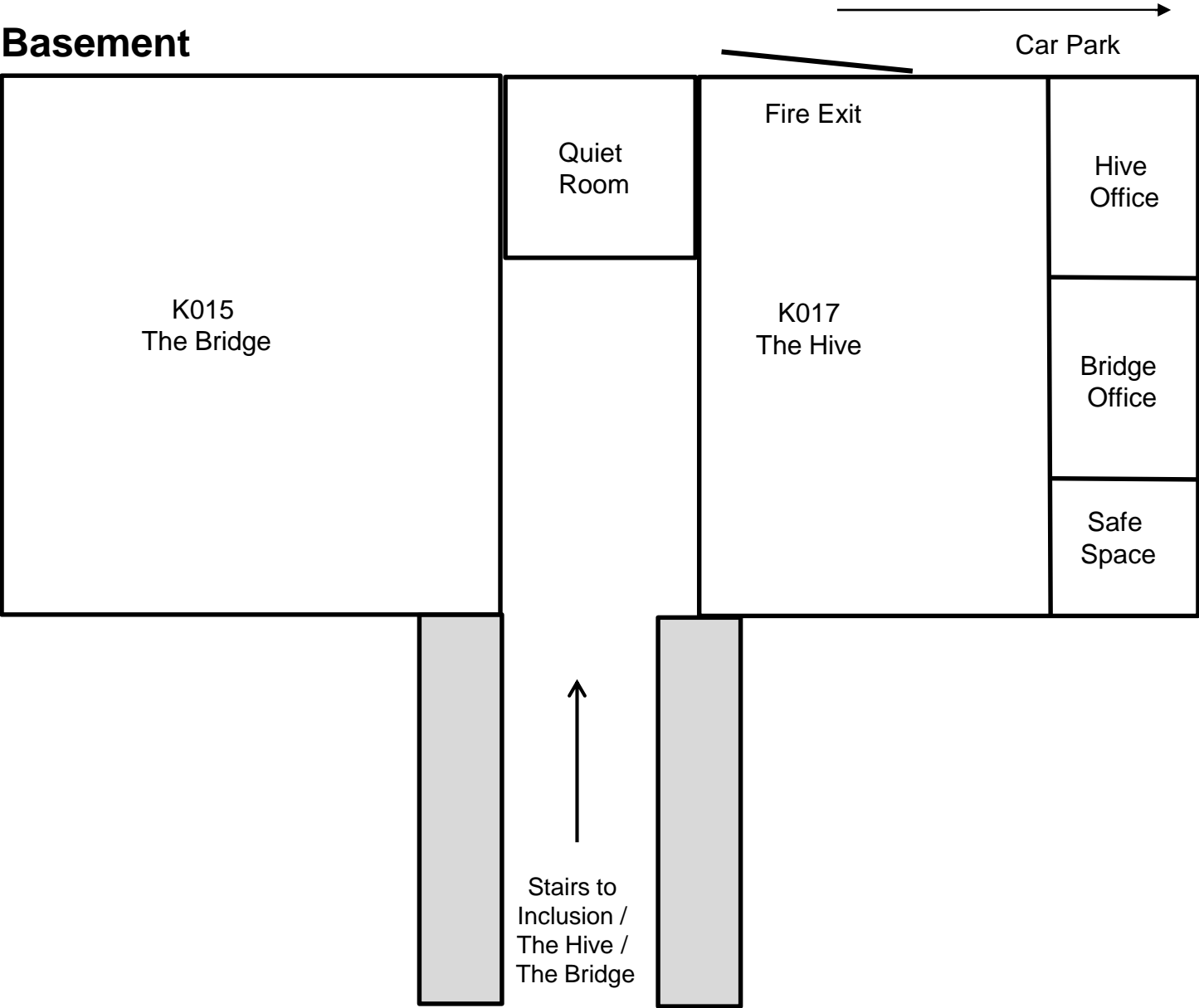
If you come to school on your bike, this is where you need to go – The Bike Shed is at the back of the Science Block. From the Car Park, go up the Side Road, and around



At 3pm when the school day has finished, there will be staff in the car park to help you with the bus stops.

Your safety is extremely important. Look for the signs so you know where to go

Keppel Basement



Keppel Ground Floor

Boys Toilets and offices including Finance /
Safeguarding

Student Services, Attendance and
Girls Toilets



Reception –
Staff/Visitor Entrance



Library,
Medical Room



The Quad



Staff Room

English



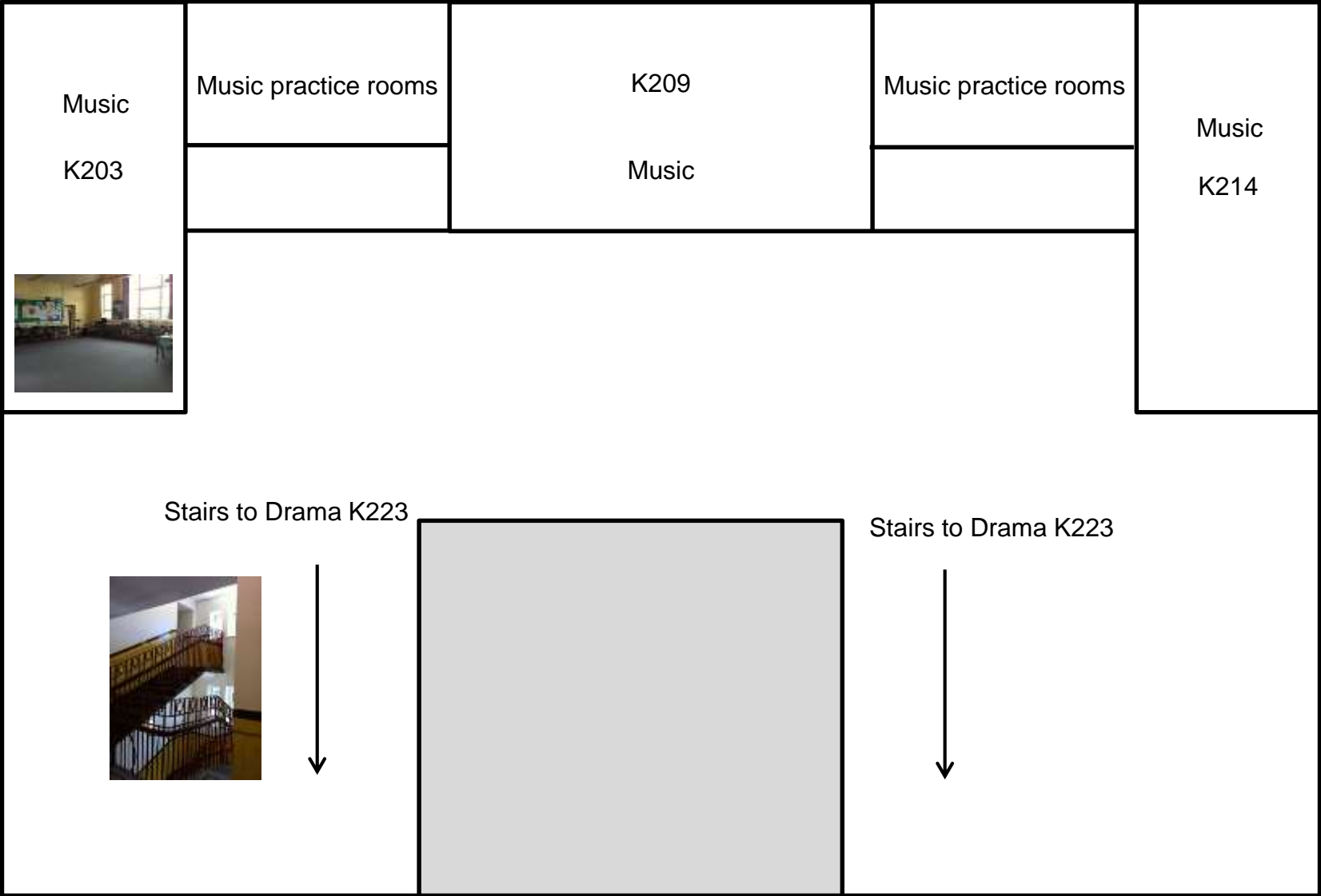
Core



English

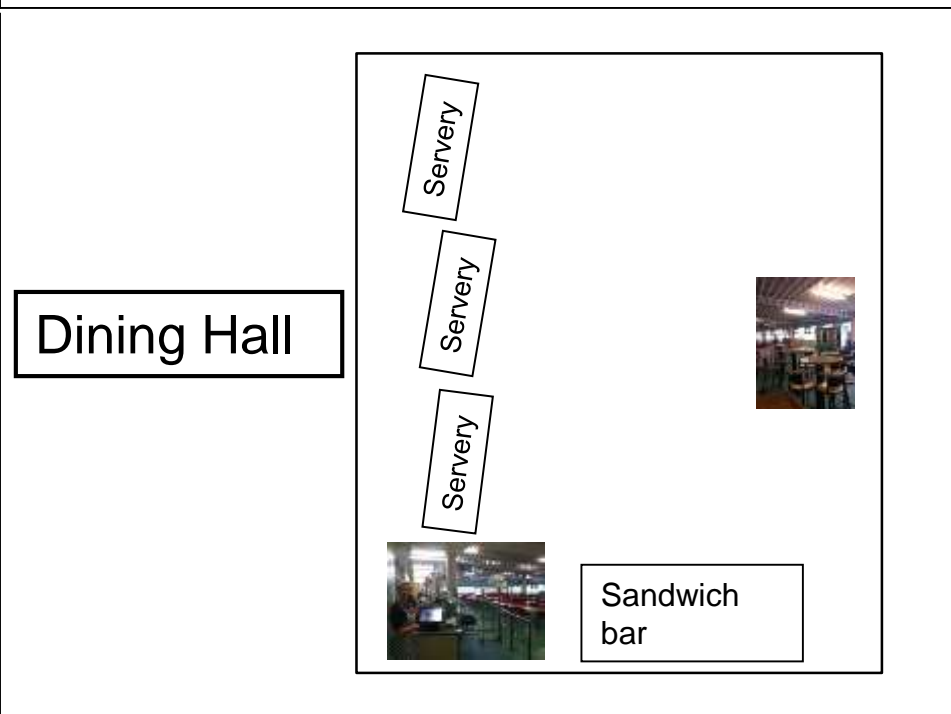
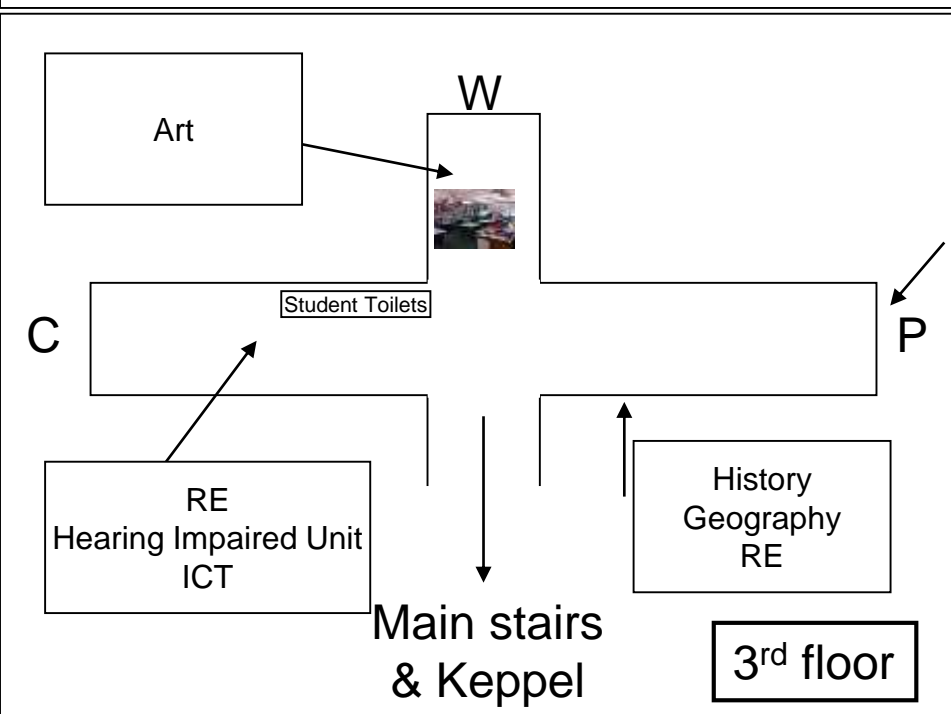
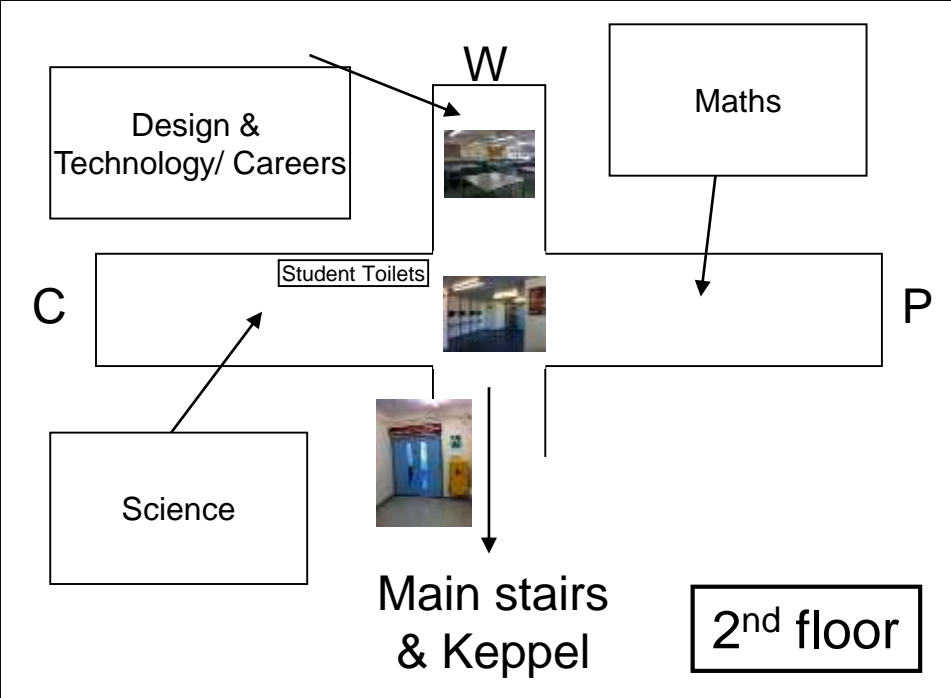
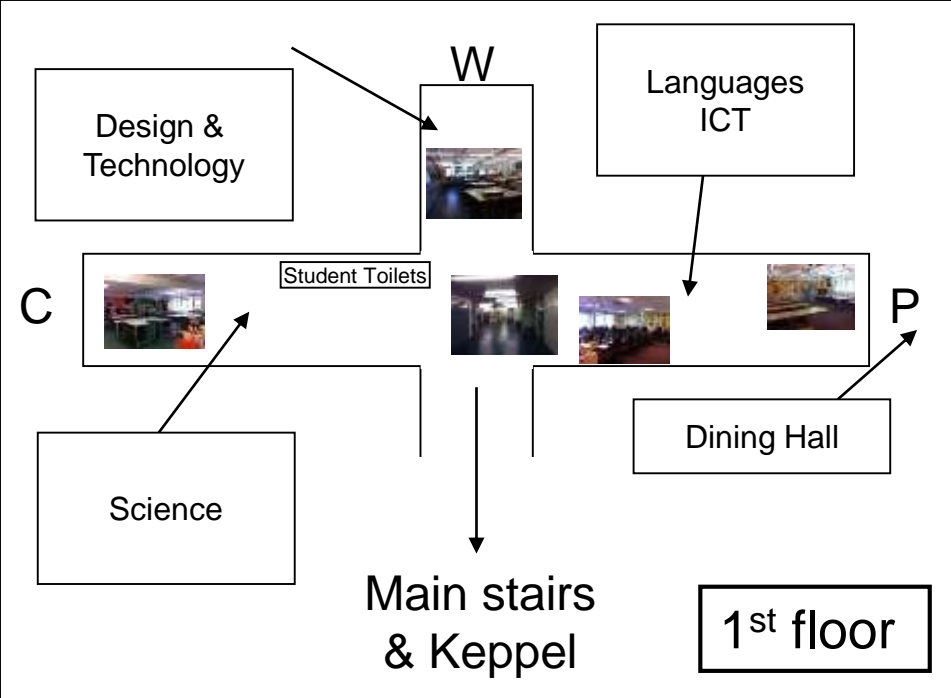
English

Keppel 2nd Floor



Keppel 2nd/3rd Floor

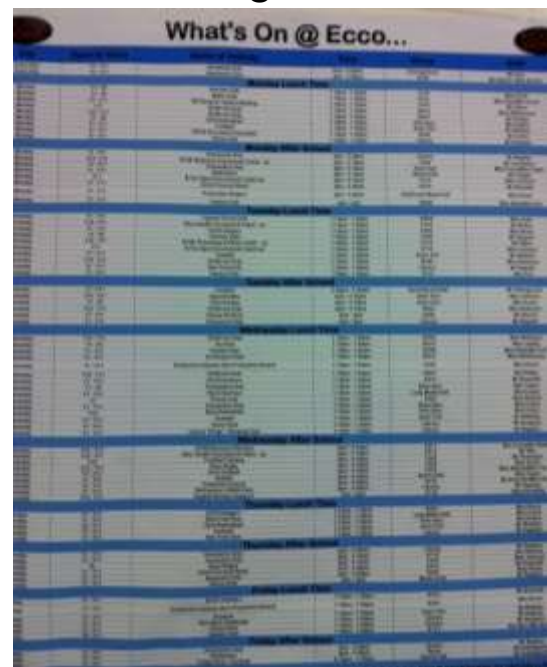




Registration	8:40am - 9:00am
Period 1	9:00am - 10:00am
Period 2	10:00am -11:00am
Break	11:00am - 11:20am
Period 3	11:20am -12:20pm
Period 4	12:20pm - 1:20pm
Lunch	1:20pm - 2:00pm
Period 5	2:00pm - 3:00pm



There are many after school activities you can be involved in. These normally run from 3pm – 4pm. Look out for a sign like this one -



The SFL Homework Club is on every day 3-3:30pm in The Hive – K017

Example timetable


























Ecclesfield School works on a two week Timetable


























	1Mon	1Tue	1Wed
1	PE AA	Geography HBY P309	PE AA
2	Technology PST W109	RE JM P314	French SRO P103
3	English RTE Conference Room	Computer Studies TW C311	English RTE Conference Room
4	Art CW W312	Maths JSS P209	History RFK P313
5	Maths JSS P209	Science RM C212	Geography HBY P309

This is how your timetable will look

	2Mon	2Tue	2Wed
1	Technology PST W109	English RTE Conference Room	Science RM C213
2	Science SV C209	Art CW W312	PSHE RA P302
3	Maths JSS P120	PE AA	Drama MS K203
4	English RTE Conference Room	Geography HBY P309	English RTE Conference Room
5	French SRO P103	Maths JSS P209	Music CP K214

If you prefer a visual timetable we can help you make one that looks like this

Timetable Week					
1	Mon	Tue	Wed	Thu	Fri
1	Art 	History 	Science 	Geography 	History 
2	Maths 	ICT 	Spanish 	Music 	English AFC 
3	RE 	Technology 	English AFC 	Games 	PE 
4	English AFC 	Spanish 	Art 	Maths 	PSHE 
5	Science 	Drama 	Technology 	Spanish 	Science 
3pm					

Timetable - Emily Hughes 7L					
2	Mon	Tue	Wed	Thu	Fri
1	Drama 	Technology 	Science 	Spanish 	PE 
2	Music 	Maths 	Technology 	Games 	Maths 
3	Spanish 	History 	ICT 	English AFC 	English AFC 
4	Maths 	Geography 	Maths 	Science 	PSHE 
5	Science 	RE 	English AFC 	Art 	Geography 
3pm					

School Uniform

At Ecclesfield we believe that uniform is very important and we pride ourselves on high standards of presentation. The school operates a strict uniform code that has the overwhelming support of parents and we ask parents to support us by ensuring students are dressed appropriately and correctly for school each day.

In the coming weeks we will be producing a brochure which will clearly outline everything you need to know about uniform. We recommend waiting for this official uniform brochure before purchasing any new uniform, including trousers and footwear. This also includes PE uniform as there have recently been some changes to the current PE kit worn. The brochure will be sent to primary schools shortly and more information will be available on our website: www.ecclesfield-school.com

To support parents, we will be holding a uniform sizing event on **Thursday May 23rd 2019 from 3pm until 7.30pm** here at Ecclesfield, in the school canteen. We would strongly recommend you attend this event as it is a chance for your child to be measured for their school jumper by Imperial Sports, our official uniform supplier. You will also be able to order and purchase other items of official school uniform and ask any questions you may have. After this point, you will be able to order uniform from the link on our website. Payment on the sizing event is by cash or cheque only. No card payments will be accepted.

Thank you for your support in ensuring we maintain our high standards and we look forward to meeting you in May.

Mobile phones

Use of Mobile Phones

The term 'phone' denotes mobile phones, smart watches, headphones (including wireless earphones) iPods, iPads, MP3, MP4 players and any similar portable electronic devices.

Use of Mobile Phones by Students

Mobile phones are not to be used within the school building, i.e. they are to be switched off as soon as students enter the school grounds and may only be switched on after leaving the school grounds. This means that students can only use mobile phones outside the school.

If a student chooses to take a mobile phone to school they must keep it in their bag, switched off and out of sight at all times include social time.

If they need to make an emergency phone call to contact a Parent/Carer then they need to see student services in room K106

If students have a mobile phone out or switched on during the school day, a member of staff will confiscate this and hand it in to student services where they can collect it at the end of the day. This is a C2 offence

If their phone is confiscated for a second time or more the phone will be kept in student services and returned when the Parent/ Carer has come into school to pick this up. This is a C3 offence.

Students refusing to hand in mobile phones to staff will be treated as defiance. Students will be isolated for the day or sent home. Refusal to hand in a phones this is a C4.

Headphones and wireless earphones should not be visible in school and stored in a student's bag. Again, such items will be confiscated and kept in Student Services where students can collect them at the end of the day.

As a rule, we ask you as parents to advise your son/daughter to keep all other valuables at home.

School cannot be responsible for the loss, theft or damage to any valuable items that students bring into school.

Key people



Ms Sutcliffe
Deputy Headteacher



M Walkden
Headteacher



Ms Fancett
Deputy Headteacher



Ms Martin
SENCo / Assistant
Headteacher



Ms Johnson



Ms Monaghan



Ms Benson
Manager of Additional
Learning Provision



Mrs Woodhouse –
Admin Assistant,
Inclusion



Mrs Barry –
Medical Officer



Mr Booth
Safeguarding



Ms McCoy



Ms Melody

Assistant Headteachers

Learning Support Assistants



Mrs Bingham



Mrs Marsden



Mrs Hughes



Mrs Briscoe



Mrs Moody



Ms Wells
Part-time



Mrs Thomas

Academic Achievement Mentor

Key people – Year Group Information

Transition Co-Ordinator



Miss Melody
Assistant Headteacher

Progress Leaders



Mrs Dean



Mrs McNulty



Mr Silcock



Mrs Thompson
(Maternity leave)



Mr Wilson



Mr Wood

Pastoral Leaders



Mrs Brown



Mr Cater



Mrs Foster



Mrs Noone



Miss Travis

Useful information



On the ground floor and first floor of Core you will see these machines. This is where you add your lunch money to your account

This is Mr Walkden telling off a student – you don't want this finger pointing at you



Keep looking at the notice boards around school. They change all the time and will tell you about all the exciting things happening around school

Things I may need to Know



Breaktimes

What happens at break times?

The bell will go and I have 20 minutes to get something to eat and get to my next lesson.

When is it?

It is at 11:00am – 11:20am

Where can I go?

- The Canteen (Dining Hall)
- SEN Break Club – Miss Benson
- The Library (no eating)

What can I do?

I can eat my snacks and see my friends.

Lunchtimes

What happens at lunchtime?

The bell will go and I have 40 minutes to eat my lunch and see my friends

When is it?

It is at 1.20pm -2pm

Where can I go?

- The Canteen (Dining Hall)
- Lunch Club – SEN Staff
- The Library
- Other activities in school (have a look at the Boards around school for ideas)

Paying for lunch

I put money on my “finger” via the machine on the ground floor or second floor. I pay at the counter using my finger

Where to sit and eat?

I can sit with the other Year 7’s in the dining hall.
There is a door for year 7’s to enter and leave.

Things I may need to Know



Homework

How are planners used?

Planners are used to write homework in, put merits and minus in and for parents to sign on a weekly basis.

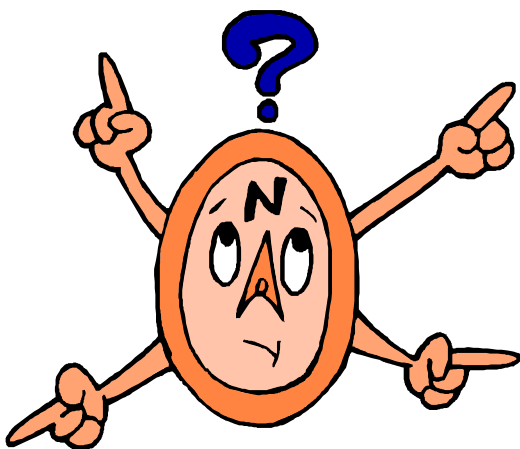
How much homework do you get?

I will probably get homework everyday so I will need to check my planner every day after school to make sure I complete it.

Is there time to do homework in school?

I can go to the homework club every day after school from 3pm to 3.30pm to complete homework or I can go to the library.

Cue Cards



<p>I can't find my way to class</p> <ul style="list-style-type: none"> Look at map Ask someone in my class Ask a teacher Ask at Student Services 	<p>I have arrived late</p> <ul style="list-style-type: none"> Before 9:10am - Go to form, your teacher will mark you as present After 9:10am go to student services to be marked present 	<p>I have forgotten my homework</p> <ul style="list-style-type: none"> Tell my form tutor Tell the subject teacher when I get to lesson The teacher will tell me what to do
<p>I have a problem</p> <ul style="list-style-type: none"> Speak to my form tutor My form tutor may send me to my Head of Year / Pastoral Leader If none of the above are available I go to Student Services 	<p>I feel ill or am hurt</p> <ul style="list-style-type: none"> Tell my teacher Go to Mrs Barry the medical officer If Mrs Barry is not in her room I need to go to Student Services 	<p>I have lost something</p> <ul style="list-style-type: none"> Think about when I last had it Check the last place I think it maybe Check to see if it has been handed into lost property at Student Services
<p>At break I can go</p> <ul style="list-style-type: none"> To the library To breakclub To the canteen Be with my friends I need to be at my next lesson 5 minutes before the lesson starts 	<p>At lunch I can go</p> <ul style="list-style-type: none"> To the library To lunch club To the canteen To an activity if I have a pass I need to be at my next lesson 5 minutes before the lesson starts 	<p>Who do I see about getting passes for clubs</p> <ul style="list-style-type: none"> My Form tutor The staff member running the club

Cut these out and put in your planner, or on a key ring if you think it will help



We asked some Y7 students what they thought about Transition last year – here's what they had to say....

I enjoyed making new friends, meeting all of the teachers, and doing practical's

There was a lot of fun lessons, including Science and history

The canteen had a lot of food that I liked

We got to know each other and we did fun games.

I enjoyed it because I got to know some teachers

I enjoyed the Science lesson very much because we got to use fire and we used sticks and changed the colour of the fire

Transition is a good thing to do because the people are coming to see the school and what it is like, before they start

I met other people and it was really fun

The canteen was good, it had lots of nice meals and iced drinks because it was a hot day

I enjoyed learning where I was going and meeting new students

Notes

Use this space to write helpful notes for yourself

We are extremely lucky here at Ecclesfield, as we have lots of outside space -



We are very proud of our school. Keep it clean and tidy – put your rubbish in the Bins provided!



This Booklet was designed and created by M Benson & J Woodhouse
Support for Learning Department, Ecclesfield School 2016

V5 2020